

# BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, January 17, 2007

## Call To Order

8802. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Glenn Creiman at the Education Center 115 West Allen Avenue, San Dimas, California.

## Members Present

Glenn Creiman, President  
Chuck Coyne, Vice President  
Robin Carder, Member  
Jim Elliot, Member  
Patti Latourelle, Member  
Christina Hwang, Student Board Representative-BHS  
Francine Aleman, Student Board Representative-Chaparral  
Dan Malinick, Student Board Representative-SDHS

## Staff Members Present

Gary Rapkin, Superintendent  
William Brinegar, Assistant Superintendent – HRD  
Kathryn Schneider, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **REQUESTS TO SPEAK ON AGENDA ITEMS**

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference with Legal Counsel-Existing Litigation, Subdivision (a) of Section 54956.9. Case names unspecified; disclosure would jeopardize potential settlement negotiations.
- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.

**OPEN SESSION**

8803. The meeting reconvened in Open Session at 7:14 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

8804. No Action was taken.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ray Arredondo.

**APPROVAL OF AGENDA  
ORDER AND CONTENT**

8805. Motion by Ms. Carder, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes approving agenda order and content.

**FEATURED PRESENTATION**

Educational Services Division Update

Dr. Kathryn Schneider presented an update on the departments that comprise the Educational Services Division. Included in the presentation was the current status of Curriculum and Assessment, Categorical and Special Programs, Special Education, Student Support, Career Technical Education, Student Health Services, School-Age Care, Preschool, and Grant Writing.

**COMMUNICATION-STUDENT BOARD REPRESENTATIVES**

In the absence of the student representative, Mr. Mark Rodgers, Principal of Ramona Middle School addressed the Board and reported on the current activities and events taking place at Ramona Middle School

**APPROVAL OF MINUTES**

8806. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the December 6, 2006 Regular Meeting of the Board of Education.

8807. Motion by Ms Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes, approving the Minutes of the December 9, 2006 Special Meeting of the Board of Education.

**CONSENT AGENDA**

8808. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

**CONSENT AGENDA-Cont.**

Extended & Overnight  
Educational Field Trips

8809. Approved extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department.
- a. San Dimas High School AP Environmental Science Class to go to Ladder Canyon, Coachella Valley, January 27, 2007 or February 3, 2007 (alternate dates due to rain), Coachella Valley, CA.
  - b. San Dimas High School AP Environmental Science Class to go to East Mojave national park Reserve, March 9-11, 2007 (alternate dates due to rain March 2-4, 2007, March 30-April 1, 2007), Mojave, CA.
  - c. Ramona Middle School 8<sup>th</sup> Grade U.S. History Club trip to tour Philadelphia and Washington, D.C., April 9-14, 2007, Philadelphia, PA/Washington, D.C.
  - d. Ramona Middle School 8<sup>th</sup> Grade students to attend Catalina Island Marine Institute (CIMI), April 20-22, 2007, Toyon Bay, Catalina Island, CA.
  - e. Ramona Middle School Jazz Band to attend the Reno Jazz Festival, April 27-29, 2007, Reno, Nevada.
  - f. Ramona Middle School Wind Ensemble to attend performance at Catalina Island, May 26, 2007, Avalon, Catalina Island, CA.

Submission of 2006-2007  
Consolidated Application, Part II

8810. Approved submission of 2006-2007 Consolidated Application, Part II.

Updated Single Plan for Allen  
Avenue, Oak Mesa Elementary  
Schools, Ramona & the STAR  
Center

8811. Approved updated Single Plan for Student Achievement for Allen Avenue and Oak Mesa Elementary Schools, Ramona Middle School and the STAR Center.

Resolution 2007-10-National  
School Counseling Week

8812. Adopted Resolution 2007-10 recognizing February 5-9, 2007 as National School Counseling Week.

Resolution 2007-11 Black  
History Month

8813. Adopted Resolution 2007-11 recognizing February at Black History Month.

**CONSENT AGENDA-Cont.**

**Second Reading and Adoption  
Of Board Policy 6164.2-  
Guidance/Counseling Services**

- |       |   |
|-------|---|
| 8814. | Approved second reading and adoption of Board Policy 6164.2 – <u>Guidance/Counseling Services</u> .   |
| 8815. | Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.   |
| 8816. | Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.  |
| 8817. | Approved budget transfers between major object codes, as presented.   |
| 8818. | Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.  |
| 8819. | Approved Fourth Month Enrollment Report as of December 22, 2006.  |
| 8820. | Approved Amended Agreement between Bonita Unified School District and Rachlin Architects for kindergarten classroom modifications at Ekstrand Elementary School.  |
| 8821. | Approved Amended Agreement between Bonita Unified School District and Bernards for construction management services related to the modernization projects at Grace Miller and Shull Elementary Schools and Lone Hill Middle School. |
| 8822. | Approved Change Order #16 Bid 04-05:09 for construction of modernization projects at San Dimas High School.   |
| 8823. | Approved Change Order #2 Bid 05-06:05 for construction of modernization at Grace Miller Elementary School.  |

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**CONSENT- Cont.**

Change Order #3  
Bid 05-06:05

8824. Approved Change Order #3 Bid 05-06:05 for construction of modernization at Grace Miller Elementary School.

Change Order #2  
Bid 05-06:06

8825. Approved Change Order #2 Bid 05-06:06 for construction of modernization at Shull Elementary School.

Change Order #3  
Bid 05-06:06

8826. Approved Change Order #3 Bid 05-06:06 for construction of modernization at Shull Elementary School.

Change Order #1  
Bid 06-07:06

8827. Approved Change Order #1 Bid 06-07:06 for installation of technology infrastructure for interim housing at Lone Hill Middle School-Alquest Technologies.

Change Order #2  
Bid 06-07:06

8828. Approved Change Order #2 Bid 06-07:06 for construction for interim housing at Lone Hill Middle School – Conengr Corporation.

Staff to Seek Bids-Purchase  
Of Relocatables-Shull

8829. Authorized staff to seek bids for the purchase of a relocatable building at Shull Elementary School.

Staff to Seek Bids-Installation  
Of Relocatables-Shull

8830. Authorized staff to seek bids for the installation of a relocatable building at Shull Elementary School.

Staff to Seek Bids-Construction  
& Installation of Interim  
Housing-Ramona

8831. Authorized staff to seek bids for construction of modernization projects and installation of interim housing at Ramona Middle School.

Staff to Seek Bids –Construction  
& Installation of Interim  
Housing-Roynon

8832. Authorized staff to seek bids for construction of modernization projects and installation of interim housing at Roynon Elementary School.

**CONSENT- Cont.**

Staff to Seek Bids-Construction  
& Installation of Interim  
Housing-Ekstrand

8833. Authorized staff to seek bids for construction of modernization projects and installation of interim housing at Ekstrand Elementary School.

Staff to Identify Vendors for  
Lease of Relocatables for  
Interim Housing at Ramona,  
Ekstrand & Roynon Schools

8834. Authorized staff to identify vendors for the lease of relocatable buildings for interim housing at Ramona Middle School and Ekstrand and Roynon Elementary Schools.

Staff to Seek Bids for Roof  
Repair-San Dimas High

8835. Authorized staff to seek bids for repair of roofs at San Dimas High School.

Facility use Request for  
Bonita High Stadium

8836. Approved facility use request by House of Praise Fellowship Church for the use of Bonita High School Stadium on Easter Sunday, April 8, 2007.

Release of Fifty Percent of  
Retention-Bonita High School  
Modernization

8837. Approved release of fifty percent of the retention on the Bonita High School modernization project.

Release of Fifty Percent of  
Retention-San Dimas High  
School Modernization

8838. Approved release of fifty percent of the retention on the San Dimas High School modernization project.

Mileage Reimbursement Rate

8839. Approved mileage reimbursement rate effective January 18, 2007.

Quarterly Report on  
Facility Inspections

8840. Accepted Quarterly Report on Quarterly Facility Inspections.

Certificated Personnel Report

8841. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

**CONSENT- Cont.**

Classified Personnel Report

8842. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

8843. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

One .095 FTE Allocation for  
Student Services Coordinator

8844. Approved .095 Full Time Equivalent (FTE) allocation for Student Services Coordinator at Chaparral High School.

One .5 FTE Allocation for  
Clerical Support-Allen Avenue

8845. Approved .5 Full Time Equivalent (FTE) allocation for clerical support at Allen Avenue Elementary School.

Four .4 FTE Allocations –  
School Age Care Assistant

8846. Approved four .4 Full Time Equivalent (FTE) allocations for School Age Care Assistant positions.

One .25 FTE Allocation-  
Instructional Aide-Allen Avenue

8847. Approved one .25 Full time Equivalent (FTE) allocation for Instructional Aide position at Allen Avenue Elementary School.

Three .47 FTE Allocations-  
Instructional Aide-Gladstone

8848. Approved three .47 Full Time Equivalent (FTE) allocations for Instructional Aide positions at Gladstone Elementary School.

One FTE Allocation-  
Speech Language Pathology  
Assistant-Special Ed

8849. Approved one Full Time Equivalent (FTE) allocation for Speech Language Pathology Assistant in Special Education.

One .375 FTE Allocation-  
Instructional Aide-Ekstrand

8850. Approved one .375 Full Time Equivalent (FTE) allocation for Instructional Aide position at Ekstrand Elementary School.

**CONSENT- Cont.**

One .375 FTE Allocation-  
Instructional Aide-Oak Mesa

8851. Approved one .375 Full Time Equivalent (FTE) allocation for Instructional Aide position at Oak Mesa Elementary School.

Increase in Minimum Wage for  
Campus Aides & Student  
Workers

8852. Approved increase in minimum wage for campus aides and student workers.

Annual Review-Board Policy  
1121-Parental/Guardian  
Complaint Regarding District  
Employees

8853. Approved annual review of Board Policy and Regulation 1121-Parental/Guardian Complaint Regarding District Employees.

Annual Review-Board Policy  
4116-Support for Probationary  
Teachers

8854. Approved annual review of Board Policy 4116-Support for Probationary Teachers.

Second Reading Adoption of  
Board Policy 1312-Uniform  
Complaint Procedures

8855. Approved second reading and adoption of Board Policy 1312-Uniform Complaint Procedures.

Donations

8856. Accepted with thanks the donation of gifts valued at \$2,075.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES**

First Reading of Board Policy 5020-  
Parent Rights and  
Responsibilities

8858. Motion by Mr. Coyne, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes approving first reading of Board Policy 5020-Parent Rights and Responsibilities. Dr. Schneider indicated that this new Board Policy 5020 is being created in accordance with the content and numbering system recommended by the California School Boards Association. Dr. Schneider indicated that parents were given the opportunity for input in the new policy.



**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES-Cont.**

First Reading of Board Policy 5021-  
Noncustodial Parents

8859. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approving first reading of Board Policy 5021-Noncustodial Parents. Dr. Schneider indicated that this new Board Policy 5021 is being created in accordance with the content and numbering system recommended by the California School Boards Association.

First Reading of Board Policy 5022-  
Student and Family Privacy Rights

8860. Motion by Ms. Latourelle, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes approving first reading of Board Policy 5022-Student and Family Privacy Rights. Dr. Schneider indicated that this new Board Policy 5022 is being created in accordance with the content and numbering system recommended by the California School Boards Association.

**BUSINESS SERVICES**

2005-2006 Annual Audit Report

8861. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes received and accepted the 2005-2006 Annual Audit Report as prepared by Nigro, Nigro & White, PC, Certified Public Accountants.

Ann Sparks indicated that the Audit was good with no findings. Kristen Merritt, a representative from Nigro, Nigro, and White, P.C, Certified Public Accountants, reviewed for the Board the Audit. In the opinion of the auditors, the combined financial statements of the District fairly present, in all material aspects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Bonita Unified School District, as of June 30, 2006.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES-Cont.**

2006-2007 Budget Revision  
No. 3

8862. Motion by Mr. Coyne seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approving the 2006-2007 Budget Revision No. 3. Ann Sparks reported on the 2006-2007 Budget Revision No. 3. She stated that the District has revised the 2006-2007 budget to reflect changes in revenue estimates and ending balances. In preparation for the Second Interim Report, staff will review all unrestricted General Fund budgets to determine where budget reductions could be made to help offset any deficit spending.

Report on Costs of Synthetic  
Turf Athletic Fields

8863. Ann Sparks reported that as part of the on-going study on the pluses and minuses of synthetic turf athletic fields, District staff and staff of Adolph Ziemba, AIA and Associates to develop an estimated cost for the installation of synthetic turf at the Bonita High School stadium. Based on the area, estimated at 96,245 square feet and a cost of \$11.70 per square foot, the estimated cost is approximately \$1.1 million for the Bonita High School stadium field. Additional costs for the project would include architect/consultant fees, inspection fees, and laboratory fees, as well as costs incurred if any changes are needed to the existing drainage system. The City of La Verne has received a Grant in the amount of \$825,000, which could be used for the synthetic turf. The District staff will continue to study issues with the installation and maintenance of the synthetic turf before a decision on the project is made, including: funding source for the difference between the estimated cost and the Grant funds available; funding source for repairs if the synthetic turf is damaged; funding source for the replacement of the synthetic turn when its useful life of approximately 8-10 years is over; and development of an Agreement between the District and the City of La Verne.

**DISCUSSION/ACTION AGENDA**

**BUSINESS SERVICES-Cont.**

Report on Costs of Synthetic  
Turf Athletic Fields-continued

Bill Aguirre, Director of Parks and Recreation for the City of La Verne addressed the Board in support of the synthetic turf athletic field project due to the heavy use of the fields at Bonita High School. He indicated that in addition to the Grant funds, the City has monies in Parks Development Funds, which could be utilized to offset the cost to the District. Mr. Aguirre indicated that the project should be of no cost to the District, initially. He indicated that the City of La Verne would incur 50% of the maintenance costs for the upkeep of the stadium field.

Christopher Northrup, President of the La Verne Little League, addressed the Board in support of a synthetic turf athletic field at Bonita High School stadium as an investment to the community.

Eric Podley, Bonita High School Football Coach, addressed the Board in support of a synthetic athletic field at Bonita High School stadium as a way of competing with athletic fields at schools in the surrounding area.

Joseph Torchia, Citizen-at-Large for La Verne Youth Sports Committee, addressed the Board in support of a synthetic turf athletic field at Bonita High School stadium in order to upgrade facilities for the athletes.

Margaret Rasmussen, member of La Verne Girls Softball Association, addressed the Board in support of a synthetic turf athletic field at Bonita High School stadium as a way to provide better opportunities for women's sports in the community.

Bob Ketterling, Principal at Bonita High School addressed the Board in support of a synthetic turf athletic field at Bonita High School stadium as a means of retaining good athletes at Bonita High School. He thanked the City of La Verne for their partnership in Bonita High School sports programs.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES-Cont.**

Report on Costs of Synthetic  
Turf Athletic Fields-continued

Mr. Elliot suggested investigating other outside sources of revenue to help in the cost of the project.

Mr. Coyne noted safety concerns due to conditions at any of the athletic fields. He suggested a study be conducted on the use of athletic facilities in La Verne and San Dimas. He noted concern with allocating all funds into one field, since other fields are in need of attention as well.

Ms. Latourelle expressed concern that the funding would be spent to improve only one field.

Mr. Creiman suggested a plan be made between the City of La Verne and City of San Dimas and the District to address improvement of the other fields that are in need of attentions.

Ann Sparks indicated that a meeting would take place between the City of La Verne and the District to discuss all the issues, including the financial issues.

Dr. Rapkin suggested that a Master Plan for all the athletic fields needs to be developed. He reinforced that a meeting between the City of La Verne and the District is crucial to going forward with the project.

Report on Modernization  
At Grace Miller Elementary,  
Shull Elementary and Lone Hill  
Middle Schools

8864. Mr. Gregg BeGall of Bernards reported to the Board a visual status report on the progress of the District's modernization projects at Grace Miller and Shull Elementary Schools. Mr. Roy Combs of Bernards gave a visual status report on the progress with the Lone Hill Middle School interim housing and modernization construction.

**DISCUSSION/ACTION AGENDA**  
**SUPERINTENDENT**

Reaffirm the District Focus Areas  
And Goals

8865. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes reaffirming the District Focus Areas and Goals for the development of the 2007-2008 District budget.

Dr. Rapkin commented on the District's excellent Eight Areas of Focus. The Board of Education was asked to review and affirm its commitment to the Eight Areas of Focus and Goals that were previously established by the Board of Education, as we enter the development period for the 2007-2008 District budget.

**STUDENT DISCIPLINARY ACTION**

8866. Motion by Mr. Elliot, seconded by Ms. Carder, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (k), #48900.7 and #48915 (b)(2), approved recommendation to expel student #54400084 for the remainder of the fall semester 2006 and spring semester 2007, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.
8867. Motion by Ms. Latourelle, seconded by Mr. Elliot, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), (k), (m), and #48915 (a)(2) and (b)(2), approved recommendation to expel student #990800781 for the remainder of the fall semester 2006 and spring semester 2007, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community	No comment
PTA	No comment
BUTA	No comment

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC-Cont.**

CSEA

Jody Grenier, CSEA President, addressed the Board and stated that he is looking forward to working with Dr. Rapkin and appreciates Dr. Rapkin's new ideas and procedures. He noted that two families benefited from the Holiday donations from District employees.

BUMT

Mr. Tim Alley, BUMT President addressed the Board and welcomed Dr. Rapkin and indicated that the Management Team looks forward to a good working relationship with Dr. Rapkin. He expressed appreciation for Dr. Rapkin's positive approach with the staff.

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Christine Hwang, Student Board Representative from Bonita High School reported on the current activities and events taking place at Bonita High School. Highlighted in her report was that the faculty is looking forward to working with the new Superintendent. She reported on the winter sports events. She noted that the fund raiser "Pennies for Patients" will take place in the next two weeks to support a Leukemia patient. The Mr. Bonita contest will take place on February 23.

Francine Aleman, Student Board Representative from Chaparral High School reported on the current activities and events taking place at the STAR Center. Highlighted in her report was that students are doing well and all are busy working hard on earning credits. The senior presentations, with input from community members, will take place soon. The yearbook development is progressing well.

Dana Malinick, Student Board Representative from San Dimas High School reported on the current activities and events taking place at San Dimas High School. Highlighted in her report was a welcome to Dr. Rapkin. The Holiday Toy Drive took place in December. She reported on the winter sports activities and noted that the Winter Sports Rally will take place on Friday, January 19. The Winter Formal dance will take place in February.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.**

Ms. Carder welcomed Gary Rapkin. She noted that she has received many positive comments regarding Dr. Rapkin. She noted that there will be an Open House Reception on January 25 to welcome Dr. Rapkin and invited everyone to attend and have the opportunity to meet him.

Mr. Elliot welcomed Dr. Rapkin and wished everyone a Happy New Year. He wished all of the students continued success. He thanked Kris Kulow and Bob Ketterling for hosting the tours of the modernization at their respective high schools on December 9, 2006.

Ms. Latourelle welcomed Dr. Rapkin. She congratulated Ann Sparks and her staff on an outstanding audit, which is due to the hard work on the part of Ann Sparks and the Business Services staff. She expressed appreciation to Ann Sparks for her knowledge and clarity of the budget.

Mr. Coyne reported that the Ed Jones Memorial Golf Tournament would take place on March 7 to benefit the La Verne/San Dimas Educational Foundation. He noted that Bonita Unified School District is coming upon the 50<sup>th</sup> anniversary of its inception. He suggested that some recognition take place to honor this milestone. He made an analogy between the District and the upcoming NHRA Winter Nationals, that like that event, the District has a new driver at the wheel and we are revved up and ready to go.

Mr. Creiman welcomed Dr. Rapkin and thanked those who have sent cards and good wishes to his family during some difficult times.

Dr. Rapkin thanked the Board, staff and community members for making him feel welcomed to the District. He stated that he looks forward to working with everyone to continue to build in the areas that have been successful and examine areas that need attention. He noted that part of our role as adults is to help students gain access to their dreams.

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, January 17, 2007

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, February 7, 2007, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The Board adjourned at 9:30 p.m.

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Gary Rapkin, Ph.D, Superintendent  
Secretary to the Board of Education